

<p>Week 3 begins Mon., Feb. 16.</p>	<p>5. SAM Training Module 2 (required)</p> <p>6. SAM Projects Module 2 (required)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> -SAM Module 2 Training – Follow instructions in SAM. <input type="checkbox"/> -“Observe” in training has video instruction but is not required. <input type="checkbox"/> -“Apply” in training is required for credit. <input type="checkbox"/> -Download SAM project start files (3 projects) you’re your Module 2 folder. <input type="checkbox"/> -Download SAM project instruction files (3 projects) into your Module 2 folder. <input type="checkbox"/> -Follow instruction files to complete the start file projects. OR multitask by watching the videos and completing the projects using your Start files: <input type="checkbox"/> -Module 2 project: Roadrunner Online video <input type="checkbox"/> -Module 2 project: Edgerton-Norris <input type="checkbox"/> -Module 2 project: Rivera Engineering <input type="checkbox"/> -Save completed start files in your Module 2 folder. <input type="checkbox"/> -Upload in SAM for grading. <input type="checkbox"/> -Look at graded reports. Fix whatever may be wrong and resubmit in SAM for better scores. <input type="checkbox"/> -You have 5 tries to get 100% on projects. <input type="checkbox"/> -Use this spreadsheet ‘template’ to record your SAM grades. <input type="checkbox"/> -Fill in your SAM grades to see your current grade. <input type="checkbox"/> -The grade spreadsheet is not an assignment. It is ‘for your eyes only’. <input type="checkbox"/> -Close all files inside the module folder. <input type="checkbox"/> -Close the folder, too. <input type="checkbox"/> -Drag your folder to my shared Google Drive. 	<ul style="list-style-type: none"> <input type="checkbox"/> SAM training due by Wed., Feb. 25, 11:59pm. <input type="checkbox"/> SAM projects due by Wed., Feb. 25, 11:59pm.
<p>Week 3 begins Mon., Feb. 16.</p>	<p>7. Your grade spreadsheet</p> <p>8. Turn folder in</p> <p>9. SAM Practice Exam Module 2 (recommended)</p> <p>10. SAM REAL Exam Module 2 (required)</p> <p>11. Practice Excel Theory exam</p> <p>12. MS Excel Training Links</p>	<ul style="list-style-type: none"> <input type="checkbox"/> -SAM Module 2 practice exam is not required but strongly recommended. Practice exams are available for multiple tries. <input type="checkbox"/> -SAM ‘Real’ Exam for Module 2 – Follow instructions in SAM. Unlike practice exams, you get only one try on ‘real’ exams. -DO NOT OPEN THE REAL EXAM UNLESS YOU ARE READY. <input type="checkbox"/> -Use the Practice Excel Theory Exam to prepare for the REAL theory exam, which will be scheduled in a few weeks. Get started on this now so you are prepared when the real theory exam is scheduled. <input type="checkbox"/> -Microsoft provides training 	<ul style="list-style-type: none"> <input type="checkbox"/> Drag Excel Module 2 folder into shared Google Drive by <u>Wed., Feb. 25, 11:59pm.</u> <input type="checkbox"/> SAM Exam for Module 2 is due by Wed., Feb. 25, 11:59pm.
	<p>13. Blog & email</p>	<ul style="list-style-type: none"> <input type="checkbox"/> -Post questions on Blog. <input type="checkbox"/> -Check blog 3-4 times a week. <input type="checkbox"/> -Check your personal email 3-4 times a week. 	