



<p><b>Week 5 Part 2 begins Thursday, March 5.</b></p>	<p><b>7. SAM Access Training (required)</b></p> <p><b>8. SAM Access Project (required)</b></p> <p><b>9. Turn in folder</b></p> <p><b>10. FYI</b></p>	<p><input type="checkbox"/> -Complete the Apply mode in training for <a href="#">Access Module 2</a>.</p> <p><input type="checkbox"/> <b>HONORS STUDENTS ONLY: Managing Outlook Calendar Training. Do all 3 parts of Training – Observe, Practice, and Apply.</b></p> <p><input type="checkbox"/> -Download the SAM <a href="#">Access Module 2</a> project start file with instruction file (and/or support files).</p> <p><input type="checkbox"/> -Complete all steps and upload in SAM for grading.</p> <p><input type="checkbox"/> -Save in Access Module 2 folder.</p> <p><input type="checkbox"/> -Turn in your Access folder to my shared Google Drive “Drag Folders Here” folder. This is required for your attendance.</p> <p><input type="checkbox"/> -<a href="#">Windows 11 vs. Windows 10: Major Differences You'll Want to Know</a></p>	<p><input type="checkbox"/> SAM Access Module 2 training and SAM project due Monday, March 9, by 11:59pm.</p> <p><input type="checkbox"/> <a href="#">Drag Access Module 2 folder into Google Drive “Drag Folders Here” folder by Monday, March 9, by 11:59pm.</a></p>
	<p><b>11. Blog &amp; email</b></p>	<p><input type="checkbox"/> -Check email several times per week.</p> <p><input type="checkbox"/> -Read blog several times per week. <a href="#">CIS 100 Blog</a>.</p>	

Instructor reserves the right to make changes as deemed reasonable and/or necessary.